

ICBA STANDING COMMITTEES & COUNCILS APPOINTMENT PROCESS

APPOINTMENT PROCESS

- **All committee member terms are one-year** and all terms end when the term of the ICBA Chairman concludes in March at the end of the convention.
- Standing committee members must be Executive Officers of Active Members. Committee membership automatically terminates if a Committee member ceases to be an Officer of an Active Member Bank for more than sixty days.
- Committees are comprised of banker representatives consistent with the Association's membership in asset sizes and geographic locations.
- In accordance with the ICBA Bylaws the ICBA Chairman is required to appoint approximately 20% new participation per committee each year.
- Committee invitations are sent each year before the convention.
- A member of the Executive Committee serves as liaison to every committee.
- The ICBA Chairman and President serve on all standing committees.
- One state/regional partner executive has been appointed to serve as an ex-officio voting member of most ICBA committees.

RESPONSIBILITIES OF COMMITTEE MEMBERS

- ICBA standing committees and councils meet twice annually during the Capital Summit and in the fall during the Fall Leadership Meetings.
- During the Capital Summit, committee members are encouraged to meet with their Congressman, Senators and members of their staff. It is extremely important throughout the year that committee members keep ICBA informed of the positions of their Congressman or Senators on community banking issues.
- The bulk of full committee deliberations are conducted during the Fall Leadership Meetings.
- Active committee participation is critical so committee members are asked to write comment letters and respond to surveys on regulatory matters. Member banker input is extremely important to ICBA. Committee members are urged to

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voice their opinions when asked for input on proposed regulations or actions by the regulatory agencies.

- Many factors are taken into consideration when candidates are considered for reappointment. The performance of all committee members are evaluated at the conclusion of the term (i.e. meeting attendance & participation, membership recruitment efforts, etc.).
- (Please reference Committee Guidelines sheet for information.)

POLICY RESOLUTIONS

- ICBA's policymaking process begins at the committee level. The outcomes of our committee meetings help shape ICBA's policy positions.
- Standing committee chairmen represent their committee on the Policy Development Committee.
- ICBA policies and resolutions, as proposed by committees, are ultimately approved by the ICBA Executive Committee and Board of Directors.
- The Executive Committee may approve changes to the resolutions between Board meetings if there is an immediate need to add or modify a resolution.

PROCESS FOR ADVANCING COMMITTEE RECOMMENDATIONS

- Each committee and council is required to draft a written mission statement for Executive Committee approval.
- Recommendations of the standing committees should be sent to the Executive Committee for consideration and approval, before committees are permitted to take any action.
- Committees should only address issues germane to the committee's mission. Discussions that might delve into issues that rest with the mission of another standing committee should be referred to the appropriate committee.
- *It is critical that all ICBA discussions remain confidential. ICBA materials are not to be shared or distributed.*